



CITY OF SIMI VALLEY

HIRING INFORMATION

Applications



Applications must be fully completed and clearly show that the employment standards listed in the job announcement are met. Only the most qualified candidates will proceed in the examination process.

Eligibility List



Determined by examination and oral board scores, the top candidates are sent to the hiring supervisor. Unselected candidates remain eligible for similar roles. The list is valid for six months, with a possible six-month extension.

Employment Requirements



Complete a background check, pre-employment physical or drug screen (if applicable), provide three professional references (one from a direct supervisor), submit required documents, verify five years of employment, and undergo a polygraph or psychological evaluation if needed.

Probationary Period



Required for all regular positions and serves as a working test to assess performance. During this time, employees may be dismissed without cause and without the right to appeal.

Limited-Term Positions



Applies to positions tied to specific assignments with defined end dates. These roles are at-will, have no probationary period, and may be terminated at any time without cause or the right to appeal.

Reasonable Accommodations



In compliance with the ADA, applicants requiring special assistance in the selection process or testing arrangements should notify Human Resources in writing.

Equal Opportunity Employer



The City of Simi Valley welcomes applications from all qualified candidates, regardless of race, creed, color, national origin, ancestry, sexual orientation, political affiliation, sex, age (40+), disability, medical condition, marital status, or pregnancy.

Immigration Reform & Control Act of 1988



New hires must provide proof of identity and work eligibility within three business days of their start date.