



YOUTH EMPLOYMENT SERVICE (YES) ADVISORY BOARD

2929 Tapo Canyon Rd., Simi Valley, California 93063-2199 • (805) 583-6766

Wednesday, March 18, 2026, 8:15 a.m.

Simi Valley City Hall
2929 Tapo Canyon Road

AGENDA

1. Call to Order/Pledge of Allegiance
2. Agenda Review
This is the time to reorder and/or remove items from the agenda by consensus of the Youth Employment Service Advisory Board. Any individual member who will be abstaining from a discussion item should announce his/her intentions at this time.
3. Approval of the Minutes of March 18, 2026
4. Correspondence
5. Public Statements/Comments
This is the time allotted for statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board. Statements and comments are limited to no more than five (5) minutes per speaker.
6. Continued Business
 - a. Discussion of the YES Job and Career Fair on Saturday, March 21, 2026
 - b. Debrief of the 2026 Interview Skills Workshops
7. New Business
 - a. Discussion of an Employer Work Permit Workshop
8. Youth Employment Service Advisory Board Reports and Comments
This is the time for Youth Employment Service Advisory Board members' statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board or to request a future agenda item. This is also the time to make any announcements related to community events and other items of interest.
9. Coordinator's Report
10. Adjournment: Wednesday, April 15, 2026, 8:15 a.m., City Hall Community Room.

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the YES Coordinator at (805) 583-6766. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.



DRAFT MINUTES

1. Call to Order/Pledge of Allegiance/Welcome

Chair Anthony Angelini called the meeting to order at 8:17 a.m. and Acting Secretary Eric Verwey verified that a quorum was present.

P	Anthony Angelini	P	Sylvan Tauber	P	Jennifer Wigdor
P*	Erica Ayala	P	Eric Lundstrom	E	Sarina Khangura
P	Al Brown	P*	Michael Shaw		Alternates
P	Gloria Bowman	E	Rithmika Naveen	P	Eric Verwey
E	Hayley Estrada	P	Ryan Taggart	A	Stacey Roth
P	Tim Harrington	P	Kris Turner	V Vacant P Present E Excused A Absent	
E	Chelsie Kennedy	E	Autumn Verwey		
*Arrived after approval of minutes					

Staff: Ryan Fowler, Youth Employment Service Coordinator

Guests: Joaquin Vazquez, Burke, Williams & Sorensen; Stephanie Wronka, Simi Valley Public Library

2. Agenda Review

There being no objections, the agenda is approved as presented.

3. Approval of Minutes from January 21, 2026

ACTION: A motion to approve the January 21, 2026, minutes as presented was made by Al Brown and seconded by Kris Turner.

YES Advisory Board Vote: 10 Ayes; 0 Noes; 0 Abstentions

The motion passed.

4. Correspondence

Youth Employment Service Coordinator Ryan Fowler shared correspondence from the "Simi 250" committee inviting the public to submit logo designs for the Simi 250 celebration, honoring the 250th anniversary of the United States.

5. Public Statements/Comments

No Public Statements or comments were shared.

6. Informational Presentation

a. Joaquin Vazquez, Burke, Williams & Sorensen LLP

Joaquin Vazquez from Burke, Williams & Sorensen reviewed the Brown Act for the board, highlighting potential violations including e-mails, texts, and social media. Mr. Vazquez then took questions from the board.

7. Continued Business

a. Discussion of the YES Interview Skills Workshops

Youth Employment Service Coordinator Ryan Fowler reviewed the board member sign ups for the Interview Skills Workshops and encouraged board members to help with the presentations. Mr. Fowler reminded board members the first day of presentations would be on February 20, 2026, at Santa Susana High School.

b. Discussion of the YES Job and Career Fair on Saturday, March 21, 2026

Youth Employment Service Advisory Board Chair Anthony Angelini asked if anyone had any Job & Career Fair updates to share. Stephanie Wronka, Director of the Simi Valley Public Library, stated she spoke with the Ventura County Workforce about their new mobile van, "Workforce on Wheels" (WOW), and they were available to attend the Job Fair. Erika Ayala, Youth Employment Service Advisory Board Member, asked if the board would like a Financial Literacy Workshop from JPMorgan Chase at the Job Fair. After discussion the board decided to host a Financial Literacy workshop. Youth Employment Service Coordinator Ryan Fowler asked the school representatives if they would like banners for their schools, and they all said yes. Mr. Fowler said he had spoken with Mr. Angelini and Kris Turner, Executive Director of the YMCA, about partnering with the YMCA to add business and interview attire to their Prom Closet event, free for Job Fair attendees. Mr. Turner agreed the YMCA would be willing to do that, and after discussion the board decided to partner with the YMCA. Mr. Fowler stated he spoke with Mr. Angelini and Vander Jordan, Simi Valley Chamber of Commerce, about providing free professional head shots at the Job Fair. After discussion the board agreed to provide free professional head shots at the Job Fair.

ACTION: A motion to approve a Financial Literacy Workshop at the Job Fair, partnering with the YMCA to offer free business and interview attire, and offering free professional head shots at the Job Fair was made by Al Brown and seconded by Tim Harrington.

YES Advisory Board: 11 Ayes; 0 Noes; 0 Abstentions

The motion passed.

8. New Business

- a. Discussion of changing the YES Advisory Board May 20, 2026, Meeting Date

Youth Employment Service Advisory Board Member Gloria Bowman asked why they would need to change the date of the May 20, 2026, Youth Employment Service Advisory Board meeting. Youth Employment Service Coordinator Ryan Fowler stated that in the past that meeting date has conflicted with the Simi Valley Senior Center's Senior Wellness Expo and created parking issues. Ms. Bowman and Al Brown, Youth Employment Service Advisory Board Vice Chair, stated that due to a lack of staffing the Senior Wellness Expo has been cancelled this year. Mr. Fowler expressed his surprise and disappointment.

- b. Simi Valley Public Library Tour and Discussion of Job and Career Fair Event Logistics.

Stephanie Wronka, Director of the Simi Valley Public Library, led a tour of the Library and discussion of Job Fair logistics. Items discussed included: check-in being outside with a canopy; food for the employers in the Rose Garden with a canopy; coffee in the lobby available for all; and signage for the Financial Literacy Workshop.

9. Youth Employment Service Advisory Board Reports and Comments

Youth Employment Service Advisory Board Chair Anthony Angelini asked if any board members had anything to share, and there were no responses. Mr. Angelini stated that the Simi Valley Chamber of Commerce was holding their annual "Salute To Excellence" on March 19, 2026.

10. Coordinator's Report

Youth Employment Service Coordinator Ryan Fowler shared that the Simi Valley Education Foundation would be holding their annual Gala on Saturday, February 21, 2026.

11. Adjournment: Wednesday, April 15, 2026, 8:15 a.m., in the City Hall Community Room.

By consensus of the YES Advisory Board, the meeting was adjourned at 9: 26 a.m.