



# Simi Valley Council On Aging

3900 Avenida Simi, Simi Valley, CA 93063 Phone: 805.583.6041 Fax: 805.583.7921

## **Simi Valley Council On Aging Annual Meeting**

### Agenda

Monday, February 9, 2026

1:00 p.m.

Simi Valley Senior Center

3900 Avenida Simi, Simi Valley, CA 93063

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Council On Aging (COA) Report (Janice Del Santo, Interim Chair)
6. City Representative Reports
  - a. City Council (Mike Judge and/or Elaine Litster)
  - b. City Manager's Office (Anna M. Medina)
  - c. Senior Center (Kimberly Post)
7. Public Statements

This time is reserved for individuals who wish to make public statements or comments on items within the subject matter and jurisdiction of the COA.
8. Informational Presentation
  - a. Harmony for Hunger (Bette King)
9. Appointments
  - a. Election of COA Chair
  - b. Election of COA Officers
10. Officer, Liaison, Representative and Ad Hoc Committee Reports
  - a. Officer Reports
    1. Recording Secretary
    2. Corresponding Secretary
    3. Treasurer (see attached)
  - b. Liaison Reports
    1. Housing Liaison (Bob Cottle)
  - c. Representative Reports
    1. Ventura County Area Agency on Aging Advisory Council Representative (Al Brown)

### **Council On Aging Mission Statement**

The mission of the Simi Valley Council On Aging is to identify and serve the needs of Simi Valley seniors through the advocacy, development, support, funding and implementation of programs, events and services that provide seniors with maximum independence, safety, security, health and quality of life.

- d. Ad Hoc Committees Reports
  1. COA Dance Committee (Teri Hypes)
  2. Fundraising Event Committee (Bette King and/or Josephine Perini)
  3. Bingo Bonanza (Janice Del Santo)
11. Continued Business - None
12. New Business
  - a. Discussion/Action on a request for direction on the 2026 Wellness Expo
  - b. Discussion/Action on a request to allocate an amount not to exceed \$10,000 to establish a Fiscal Year 2025-26 Harmony for Hunger concert budget
  - c. Discussion/Action on a recommendation to invest \$160,000 of Council On Aging funds with the City's investment pool in accordance with the City of Simi Valley's financial and investment policies
13. Announcements of Upcoming COA/Senior Center Events/Programs
  - a. COA Dance, February 20, 2026
  - b. COA Bingo Bonanza, March 28, 2026
  - c. Easter Breakfast, April 5, 2026
14. Suggested agenda items for the COA meeting on March 9, 2026
15. Adjournment

If any individual has a disability that may require an accommodation to participate in this meeting, please contact the Simi Valley Senior Center at (805) 583-6363. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

### **DRAFT MINUTES**

1. Call to Order and Pledge of Allegiance – Bill Oliver called the meeting to order at 1:00 p.m. Al Brown led the Pledge of Allegiance.

2. Roll Call – Janice Del Santo called Roll Call. Members present were Al Brown, Janice Del Santo, Candace Garcia-Skor, Lika Garg, Bette King, and Bill Oliver.

Jean Cecil was absent. Janice verified there was a quorum present.

3. Agenda Review – By consensus of the Executive Board, the agenda was approved as presented.

4. Approval of Minutes

Approval of Minutes – Al Brown moved to approve the minutes of the meeting on December 8, 2025, and Janice Del Santo seconded the motion. The motion passed unanimously.

5. Council On Aging (COA) Report

Council On Aging Chair Bill Oliver thanked everyone for the opportunity to serve and said he hoped everyone had a nice holiday.

6. City Representative Reports

- a. City Council

Council Member Mike Judge extended New Year's greetings to everyone and shared updates on local business activity. He reported that Party City is now operating inside Staples, and new restaurant additions include Urbane Café, California Fish & Grill, and a second Chipotle Mexican Grill in the Kohl's shopping center. He also announced that Raising Cane's will open in the former Black Bear Diner location, and Simi Valley Brewery is expected to open in March. Additionally, Council Member Judge noted that California is no longer considered to be in a drought, which explains the recent absence of any Public Safety Power Shutoffs.

Mayor Pro Tem Elaine Litster stated that she attended the Legends of Soul concert on January 4, 2026, and expressed appreciation to Bette King and Josephine Perini for organizing a wonderful event.

- b. City Manager's Office – No report.

- c. Senior Center

Community Services Manager Kimberly Post wished everyone a Happy New Year and announced upcoming events: California Highway Patrol's Age Well,

Drive Smart, American Red Cross's Preparing for Power Outages, Flower Arranging, a free Stand-up Comedy Show, Senior Walking Class, and an AARP Smart Driver Class. She reminded everyone that the Senior Center will be closed for the Martin Luther King Jr. holiday January 17-19, 2026.

7. Public Statements

Simi Valley Public Library Director Stephanie Wronka announced upcoming events, including Laughter at the Library, a comedy program on January 15, a craft supplies swap on January 25, and Music in the Rose Garden on January 27. She encouraged everyone to attend the library fundraiser "Love and Laughs" on February 12 at the Simi Valley Cultural Arts Center.

Gloria Bowman, the COA's representative to the City's Special Event Support Program, reported that the committee recommended the City Council approve \$25,000 in grant funds to 14 nonprofit organizations.

8. Informational Presentations

a. Wayne Templeton Volunteer of the Year Award

Dorothy Yanick announced that Bill Oliver was selected as the 2025 Wayne Templeton Volunteer of the Year. Former Meals On Wheels (MOW) Coordinator Suzanna Colwell read a letter highlighting his volunteer service. Supervisor Janice Parvin from the Ventura County Board of Supervisors, District 4, presented Bill with a certificate, along with Field Representative Jisell Camarena Ramires from U.S. Congresswoman Julia Brownley's office (26th Congressional District) and District Director Ryan Valencia from Assemblymember Jacqui Irwin's office (42nd Assembly District). Additionally, Janice Del Santo read a certificate from Senator Henry Stern's office.

b. Introduction of Executive Board Candidates

Bill Oliver announced that there are six open board positions, five with 2-year terms and one with a 1-year term. Bill welcomed the candidates and invited each to speak briefly about their desire to serve. The candidates present were Nancy Garcia, Deborah Laine, David Lewis, Mark Luker, Jamuna Ramnath, and Candace Skor.

c. Open election of COA Executive Board Members

Paper ballots were distributed to the Executive Board and all attendees, with instructions to vote only for six candidates.

9. Appointments

a. Appointment of Janice Del Santo to Chair the February COA meeting until a new COA Executive Chair appointment is made

The appointment was approved by consensus of the Executive Board.

10. Officer, Liaison, Representative, and Ad Hoc Committee Reports

a. Officer Reports

1. Recording Secretary – No report.
2. Corresponding Secretary

Janice Del Santo reported that the COA received a \$500 donation for Meals On Wheels and a \$1,000 donation from Golden Valley Lodge.

3. Treasurer

Lika Garg presented the Profit & Loss Statement and Balance Sheet and confirmed the COA's solid financial standing.

b. Liaison Reports

1. Housing Liaison – No report.

c. Representative Reports

1. Ventura County Area Agency on Aging Representative

Al Brown said that the advisory council's future will be discussed at the January 28, 2026, meeting.

d. Ad Hoc Committees

1. COA Dance Committee – No report.
2. Fundraising Event Committee

Bette King thanked Josephine Perini, staff, sponsors, and all the volunteers who helped with the Legends of Soul concerts. The most significant benefit, besides raising funds for MOW, was the connections the COA made with other service organizations, including the Elks Club and the Rotary Club, which have expressed interest in sponsoring in the future. Bette said she will announce the net income raised at the February 9, 2026, meeting.

3. Bingo Bonanza

Janice Del Santo announced that the next Bingo Bonanza is on March 28, 2026.

11. Continued Business – None

12. New Business

- a. Discussion/Action on a recommendation to the City Council to appoint the COA Executive Board candidates elected by the general membership

A motion was made by Janice Del Santo and seconded by Lika Garg to recommend to the City Council the appointment of COA Executive Board candidates elected by the general membership as follows:

Deborah Laine will serve a 1-year term and Nancy Garcia, David Lewis, Mark Luker, Jamuna Ramnath, and Candace Skor will serve 2-year terms.

Audience	18 Ayes	0 Nays	0 Abstentions
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Board	5 Ayes	0 Nays	0 Abstentions
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Motion approved.

13. Announcements of Upcoming COA/Senior Center Events/Programs

- a. COA Dance, January 16, 2026

14. Suggested agenda items for the COA meeting on Monday, February 9, 2026

None.

Adjournment at 2:13 p.m.



## MEMORANDUM

**DATE:** February 9, 2026  
**TO:** Simi Valley Council On Aging  
**FROM:** Lika Garg, Council On Aging Treasurer  
**SUBJECT:** PROFIT AND LOSS AND BALANCE SHEET SUMMARY

The Profit and Loss (P&L) reports (attached) summarize the Council On Aging's (COA) total income and expenses from December 29, 2025, to January 28, 2026, and Year-to-date (YTD).

During the current period, the COA received \$26,871.61 in income: \$820.00 in Contributed Support for Meals On Wheels, \$23,707.60 for the Legends of Soul concert, including ticket sales, advertisements/sponsorships, and miscellaneous revenue, \$100.64 for coffee concessions, and \$333.49 from Friday Bingo. In addition, the COA received a distribution of \$1,361.40 from the Ventura County Community Foundation Endowment Fund and \$8.48 in interest. The COA also received \$540.00 for ticket sales for the COA dance.

The COA incurred expenses of \$6,368.70 including bookkeeping services, supplies, video rentals, coffee supplies, Senior Share food, and musician and band expenses for Meal Site events.

### **December 29, 2025, to January 28, 2026 – Profit & Loss:**

REVENUES:	\$ 26,871.61
EXPENSES	<u>\$ 6,368.70</u>
NET INCOME:	\$ 20,502.91

### **July 1, 2025, to January 28, 2026 – YTD Profit & Loss:**

REVENUES:	\$63,988.57
EXPENSES:	<u>\$73,263.30</u>
NET INCOME:	(\$ 9,274.73)

### **January 28, 2026 – Balance Sheet:**

The January 28, 2026, Balance Sheet (attached) shows the COA's financial solvency of \$409,627.30 with \$409,623.76 in assets and (\$3.54) in liabilities (credit card statement credit).

Staff will be available to answer any questions at the February 9, 2026, meeting.

## Simi Valley Council On Aging Profit and Loss

December 29, 2025 - January 28, 2026

	Total
<b>Income</b>	
<b>4 Contributed Support</b>	
4010 Individual Contribution	1,010.00
4015 Business Contribution	1,361.40
40120 Designated Contribution	10.00
<b>Total 4 Contributed Support</b>	<b>\$ 2,381.40</b>
<b>5 Earned Revenues</b>	
5310 Investment - Gains/Losses	8.48
5450 Ads and Sponsorships	3,000.00
5490 Miscellaneous Revenue	2,474.13
5560 Ticket Sales	19,007.60
<b>Total 5 Earned Revenues</b>	<b>\$ 24,490.21</b>
<b>Total Income</b>	<b>\$ 26,871.61</b>
<b>Expenses</b>	
<b>7200 Contract Services</b>	
7540 Professional Services	576.00
<b>Total 7200 Contract Services</b>	<b>\$ 576.00</b>
<b>8100 Operating Expenses</b>	
8110 Op Exp-Supplies	133.99
8120 Advertising	27.98
8125 Video Rentals	417.65
8135 Investment Charges/Losses	17.95
<b>Total 8100 Operating Expenses</b>	<b>\$ 597.57</b>
<b>8500 Program Expenses</b>	
8510 Supplies	694.64
8512 Food	2,237.20
8520 Advertising	81.51
8580 Musicians & Bands	1,735.00
8590 Special Expenses	446.78
<b>Total 8500 Program Expenses</b>	<b>\$ 5,195.13</b>
<b>Total Expenses</b>	<b>\$ 6,368.70</b>
<b>Net Income</b>	<b>\$ 20,502.91</b>

Accrual Basis Wednesday, January 28, 2026

## Simi Valley Council On Aging

### Profit and Loss

July 1, 2025 - January 28, 2026

	<b>Total</b>
<b>Income</b>	
<b>4 Contributed Support</b>	
4010 Individual Contribution	1,115.00
4015 Business Contribution	1,361.40
4020 Designated Contribution	4,010.00
<b>Total for 4 Contributed Support</b>	<b>\$ 6,486.40</b>
<b>5 Earned Revenues</b>	
5310 Investment - Gains/Losses	1,980.94
5450 Ads and Sponsorships	12,741.00
5490 Miscellaneous Revenue	6,006.63
5560 Ticket Sales	31,573.60
5580 Table Reservations	5,200.00
<b>Total for 5 Earned Revenues</b>	<b>\$ 57,502.17</b>
<b>Total Income</b>	<b>\$ 63,988.57</b>
 <b>Expenses</b>	
<b>7200 Contract Services</b>	
7540 Professional Services	2,820.00
<b>Total for 7200 Contract Services</b>	<b>\$ 2,820.00</b>
<b>8100 Operating Expenses</b>	
8110 Op Exp-Supplies	857.65
8120 Advertising	1,485.86
8125 Video Rentals	195.86
8130 Membership Fees	417.65
8135 Investment Charges/Losses	234.70
8138 QB Payment/Banking Fees	80.18
8140 Software License/Maintenance	492.60
8180 Furniture	6,725.00
<b>Total for 8100 Operating Expenses</b>	<b>\$ 10,489.50</b>
<b>8500 Program Expenses</b>	
8510 Supplies	2,990.79
8512 Food	16,863.68
8520 Advertising	3,426.00
8535 Community/Club Support	4,000.00
8560 Prizes	1,753.00
8580 Musicians & Bands	23,071.38
8590 Special Expenses	7,848.95
<b>Total for 8500 Program Expenses</b>	<b>\$ 59,953.80</b>
<b>Total Expenses</b>	<b>\$ 73,263.30</b>
<b>Net Income</b>	<b>-\$9,274.73</b>

Accrual Basis Thursday, January 29, 2026

## Simi Valley Council On Aging Balance Sheet As of January 28, 2026

	<b>Total</b>
<b>ASSETS</b>	
<b>Bank Accounts</b>	
1105 U.S. Bank Savings (1105)	110,992.74
5601 U.S. Bank Checking (5601)	260,387.76
<b>Total Bank Accounts</b>	<b>\$371,380.50</b>
<b>Accounts Receivable</b>	
11000 Accounts Receivable	6,526.80
<b>Total Accounts Receivable</b>	<b>\$6,526.80</b>
<b>Other Assets</b>	
9601 VCCF Endowment Fund	31,716.46
<b>Total Other Assets</b>	<b>\$ 31,716.46</b>
<b>TOTAL ASSETS</b>	<b>\$ 409,623.76</b>
<b>Liabilities</b>	
<b>Credit Cards</b>	
4178 COA Corporate Account	-3.54
<b>Total Credit Cards</b>	<b>-\$ 3.54</b>
<b>Total Liabilities</b>	<b>-\$ 3.54</b>
<b>Equity</b>	
30000 Opening Balance Equity	390,734.23
32000 Unrestricted Net Assets	28,167.80
Net Income	-9,274.73
<b>Total Equity</b>	<b>\$ 409,627.30</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 409,623.76</b>

Accrual Basis Wednesday, January 28, 2026



## MEMORANDUM

**DATE:** February 9, 2026

**TO:** Simi Valley Council On Aging

**FROM:** Nancy Garcia, Council On Aging Wellness Expo Chair

**SUBJECT:** DISCUSSION/ACTION ON A REQUEST FOR DIRECTION ON THE 2026 WELLNESS EXPO

The annual Wellness Expo is currently scheduled to take place on May 20, 2026, and has historically received significant support from Senior Center staff, whose support is essential to the advance planning, coordination, and execution of this large-scale event.

The Senior Center has been short-staffed since early December 2025, limiting the support available for pre-event planning and day-of coordination. Given the size and complexity of the Wellness Expo and its reliance on staff oversight, this presents challenges to execute the event in its traditional format.

Considering these circumstances, I am respectfully requesting direction from the Council On Aging regarding how to proceed. The following options are presented for consideration:

1. Postpone the Wellness Expo to a future date when the Senior Center is fully staffed and able to adequately support the significant planning and coordination required to execute the event successfully; or
2. Cancel the 2026 Wellness Expo and focus fundraising efforts elsewhere for 2026 and reallocate resources to other programs or initiatives that rely less on staff resources.

Guidance from the Board will allow the Wellness Expo Committee to move forward with clarity and ensure that any decision made aligns with the Board's expectations while maintaining the quality and integrity of this valued annual event.

Thank you for your consideration.



**MEMORANDUM**

**DATE:** February 9, 2026

**TO:** Simi Valley Council On Aging

**FROM:** Bette King, Council On Aging Fundraising Committee Chair

**SUBJECT:** DISCUSSION/ACTION ON A REQUEST TO ALLOCATE AN AMOUNT NOT TO EXCEED \$10,000 TO ESTABLISH A FISCAL YEAR 2025-26 HARMONY FOR HUNGER CONCERT BUDGET

If approval is received from the Council On Aging (COA) to partner with the City of Simi Valley on fundraising efforts, it is recommended that the COA establish and approve a Harmony for Hunger Concert budget in an amount not to exceed \$10,000. This will enable COA volunteers and City staff to immediately begin planning this fundraising concert, tentatively scheduled for June 14, 2026.

Event Supplies	8510	Supplies	\$ 100
Performer Hospitality	8512	Food	\$ 100
Advertising & Promotion	8520	Advertising	\$ 2,000
Performer Fees	8580	Music/Bands	\$ 3,200
Stagehands (1 show)	8580	Music/Bands	\$ 300
Venue Rental & Ticket Processing	8590	Special Expenses	<u>\$ 4,300</u>

**Total Estimated Expenses** **\$ 10,000**

Funding for the event expenses listed above will be reimbursed by revenue from:

Ticket Sales: (Average ticket price of \$45 x 400 seats)	\$7,800-18,000
Program Advertisements:	\$100-\$5,000
Sponsorships:	\$2,000-\$18,000
Donations:	<u>\$100-\$2,000</u>

**Total Estimated Revenue** **\$10,000 - \$ 43,000**

The COA Treasurer has confirmed that the COA has reserves to fund this request. Should this request be approved, the budget would be amended to increase the COA's Fiscal Year 2025-26 Budget Program Expenses in the expenditure accounts shown above.



## MEMORANDUM

**DATE:** February 9, 2026

**TO:** Simi Valley Council On Aging

**FROM:** Lika Garg, Council On Aging Treasurer

**SUBJECT:** DISCUSSION/ACTION ON A RECOMMENDATION TO INVEST \$160,000 OF COUNCIL ON AGING FUNDS WITH THE CITY'S INVESTMENT POOL IN ACCORDANCE WITH THE CITY OF SIMI VALLEY FINANCIAL AND INVESTMENT POLICIES

At its October 13, 2025, meeting, the Council On Aging (COA) approved the investment of funds to the Local Agency Investment Fund (LAIF) in the amount of \$172,000 in accordance with the City of Simi Valley's Financial and Investment Policies, in order to receive a higher interest rate to maximize the COA's return on investment.

However, since then, we were notified by City staff that LAIF has not been able to open a separate account for the COA, since the COA is not a separate legal entity, but rather an advisory board to the City.

Therefore, as an alternative, the Treasurer recommends COA pool its funds with the City's investment pool. The COA's funds will be tracked and will receive its portion of investment interest based on its cash invested relative to the pool as a whole. The COA funds will maintain full liquidity, with funds being available by the next day, depending on when the transfer is initiated. Fiscal Services staff will track the COA's portion of the funds using the City's ERP system and provide a monthly report for the COA showing the balance and interest earnings. If this option is adopted, the COA's funds will be more liquid and earn higher interest.

Per COA Financial Policies and Procedures, the COA is obligated to maintain sufficient funds for its annual budget to achieve its goals, as well as maintain an operating reserve of 17% of its annual budget. During the time elapsed between October 13, 2025, and January 27, 2026, the COA's cash balance has gone down by \$11,000, so it is recommended that the investment amount be decreased to \$160,000.

The COA Treasurer has confirmed that the COA has the reserves to fund this investment and still has the necessary funds to fulfill its budget projections.

Should this request be approved, the COA Treasurer will transfer the funds to the City's checking account to be invested with the City's investment pool.