

CITY OF SIMI VALLEY - SUMMARY OF SERVICE CHARGES

DEPARTMENT OF ENVIRONMENTAL SERVICES – PLANNING FEES	
Administrative Action	\$1,605.00
Administrative Conditional Use Permit	\$2,510.00
Administrative Planned Development	\$2,570.00
Amusement Device Permit	
Application	\$106.00
Renewal	\$35.00
Appeal:	
of Administrative Decisions	\$2,890.00
of Planning Commission Decision	\$4,105.00

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DEPARTMENT OF ENVIRONMENTAL SERVICES – PLANNING FEES	
California Environmental Quality Act (CEQA) Exemption (per application) <i>*Plus any State or County Fees</i>	\$395.00 *
City Urban Restriction Boundary (CURB) Amendment <i>*Charges at the fully allocated hourly rate for all involved personnel and outside costs.</i>	\$15,000 Deposit *
Conditional Use Permit (per application)	
Existing Site	\$5,975.00
New Development	\$9,265.00
Administrative Modification to existing Conditional Use Permit / Planned Development	\$2,570.00
Modification to existing Conditional Use Permit / Planned Development.	\$7,640.00
Development Agreement <i>*Charges at the fully allocated hourly rate for all involved personnel and outside costs.</i>	\$15,000 Deposit *
Development Agreement Amendment <i>*Charges at the fully allocated hourly rate for all involved personnel and outside costs.</i>	\$7,500 Deposit *
Development Agreement Transfer	\$1,295.00
Document Scanning / Automation	1% of all Planning, Building, and Engineering Fees
Economic Development Analysis Review (per review) <i>*Plus any outside costs, plus 10% of contract costs</i>	\$980.00 *
Emergency Use Authorization	\$645.00
Environmental Impact Report Review <i>*Charges at the fully allocated hourly rate for all involved personnel and outside costs. Plus 10% of contract cost for contract management.</i>	\$15,000 Deposit *
General Plan Amendment - Prescreening	\$4,975.00
General Plan Amendment (per application)	
Stand Alone	\$7,680.00
With Another Discretionary Application	\$3,480.00
General Plan Maintenance 1% of Building Permit fees for projects with new buildings to recover 50% of costs.	
Home Occupation Permit	\$100.00
Initial Environmental Study / Negative Declaration / Mitigated Negative Declaration (per application)	
Minor <i>*Plus any State or County Fees</i>	\$1,685.00 *
Major	\$6,010.00
Landscape Annexation <i>*Charges at the fully allocated hourly rate for all involved personnel and outside costs.</i>	\$2,000 Deposit *
Landscape Plan Review / Inspection <i>* Deposit based on 1.5% of estimated landscape materials and construction costs (\$1,000 minimum) with charges at the fully allocated hourly rate for all involved personnel and outside costs. Plus 10% of consultant contract for contract management</i>	Deposit *
Lot Line Adjustment (per application)	\$2,120.00
Lot Merger/Certificate of Compliance (per application)	\$955.00
Mitigation Monitoring Fee to be determined by Planning Commission, per City Council Guidelines	
Plan Check and Site Inspection	
Minor	\$395.00
Major	\$2,950.00

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DEPARTMENT OF ENVIRONMENTAL SERVICES – PLANNING FEES	
Planned Development Permit – Commercial/Industrial (per application) <i>*Plus \$20.00 per 1,000 sq. ft. over 50,000 sq. ft.</i>	\$9,265.00 *
Planned Development Permit – Attached Residential (Including Mobile Home Park) (per application) <i>*Plus \$87.00 per unit over 5 units</i>	\$6,510.00 *
Planned Development Permit – Detached Residential (per application) <i>*Plus \$87.00 per unit over 5 units</i>	\$8,480.00 *
Planning Additional Plan Review <i>*Deposit amount determined by staff with charges at the fully allocated hourly rate for all involved personnel and also including outside costs.</i>	Deposit *
Planning Inspection (per inspection)	\$195.00
Minor	\$590.00
Major	
Planning Publications	
Development Summary	\$3.50
Development Code	\$18.50
General Plan (Including Land Use Map)	\$36.00
General Plan Land Use Map	\$9.40
Zoning Maps	\$5.50
Pre-Application / Preliminary Review (per application) <i>*50% of this fee will be credited towards future fees related to the project reviewed</i>	\$2,815.00 *
Reversion to Acreage <i>*Charges at the fully allocated hourly rate for all involved personnel and outside costs.</i>	\$5,000 Deposit *
Sign Program	\$550.00
Amendment	\$255.00
Sign Permit	
Face Change	\$35.00
Temporary Sign	\$100.00
Permanent Sign	\$145.00 *
<i>*Plus \$1.00 per decal</i>	
Specific Plan <i>*Charges at the fully allocated hourly rate for all involved personnel and outside costs.</i>	\$25,000 Deposit *
Specific Plan Amendment (per application)	
Minor	\$8,865.00
Major	\$11,225.00
Sphere of Influence Amendment	\$5,965.00
Temporary Use Permit (per application)	
New	\$295.00 *
Renewal	\$100.00 *
* Plus \$1,000 clean-up deposit	
Tentative Parcel Map (per application)	
Stand Alone	\$3,185.00
With Another Discretionary Application	\$2,750.00
Tentative Tract Map (per application)	
5-50 lots	\$2,750.00 *
<i>*Plus \$46 per lot over 5 lots</i>	
51+ lots	\$4,815.00 *
<i>*Plus \$18 per lot over 50 lots</i>	
Territorial Annexation Processing <i>*Charges at the fully allocated hourly rate for all involved personnel and outside costs.</i>	\$15,000 Deposit *

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DEPARTMENT OF ENVIRONMENTAL SERVICES – PLANNING FEES	
Time Extension – Administrative (per application)	\$1,605.00
Time Extension (per application)	\$5,300.00
Tree Removal Permit	
Developer Requested	\$550.00
Homeowner Requested (Oak Tree Only)	\$97.00 *
<i>*Plus \$5.00 per tree</i>	
Variance (per application)	
Standard	\$5,530.00
Administrative	\$2,080.00
Vesting Tentative Tract (per application)	\$1,755.00
<i>Note: This is additional time above the standard Tentative Map fees.</i>	
Wireless Telecommunications Facility	
Review of Modification	
Located on Private Property	\$1,960.00 *
Located in the Public Right-of-Way	\$1,960.00 *
Located on a City Water Tank or Public Property	\$1,960.00 *
<i>* Plus actual cost of consultant plus 10% of consultant cost for contract management</i>	
Review of New Site	
Located on Private Property	\$5,525.00 *
Located in the Public Right-of-Way	\$5,525.00 *
Located on a City Water Tank or Public Property	\$1,960.00 *
<i>* Plus actual cost of consultant plus 10% of consultant cost for contract management</i>	
Small Cell Site	\$1,000.00
Zone Change (per application)	
Stand Alone	\$8,125.00
With Another Discretionary Application	\$3,480.00
Zoning Clearance (per plan)	
Minor	\$100.00
Major	\$1,180.00
Zoning Verification Letter	\$260.00
Other Planning Service Charges:	
<p>In some instances, developers request, or their projects require, special Planning services for which no established fee category exists. For example, some projects may require amendments to interagency agreements which can be either routine or very complex, depending upon circumstances involved. In accordance with City policy to ensure cost recovery, Planner time spent on these projects will be tracked, and developers will be billed based on actual labor, material, equipment, and the indirect cost rate.</p>	

DEPARTMENT OF ENVIRONMENTAL SERVICES – HOUSING FEES	
Affordable / Senior Housing Agreement	
Application	\$4,260.00
Amendment	\$1,950.00
Transfer	\$845.00
Housing Loan Refinancing (per application)	
Subordination Request	\$200.00
Property Valuation	\$100.00
Resale Processing	0.375% of total resale price *
<i>*This fee is limited by any existing agreements or other limitations.</i>	
Housing Pro Forma Review	\$2,500 Deposit *
<p><i>*Charges at the fully allocated hourly rate for all involved personnel and outside costs. Plus 10% of contract cost for contract management.</i></p>	

DEPARTMENT OF ENVIRONMENTAL SERVICES – HOUSING FEES

Other Housing Service Charges:

The City offers a variety of housing programs (i.e., Home Rehabilitation and Homebuyer Assistance Programs) to assist individuals and families in obtaining safe and affordable housing. To encourage individuals to apply for these loans, loan processing time at staff hourly billing rates is not charged but is absorbed by the Housing Successor Fund.

To qualify individuals for these affordable housing programs, the City incurs certain direct costs to obtain credit and title reports. These direct costs are paid with a grant from the primary funding source as required by at least one program (HOME). To encourage participant interest in the City's housing programs, staff recommends continuation of the policy of not charging applicants for the direct costs of obtaining reports needed for loan and program qualification or the staff loan processing costs.

DEPARTMENT OF PUBLIC WORKS – ENGINEERING FEES

Development Advisory Committee Engineering Review (per application)

Minor	\$4,610 Maximum *
Major	\$11,665 Maximum *

**Actual fee will be determined by Engineering staff based on which Engineering sections are needed for each particular project.*

Drainage Study Review

**Plus \$1,000 deposit for actual cost of consultant*

Feasibility Level	
Minor	\$1,475.00 *
Major	\$1,865.00 *

**Plus \$1,000 deposit for actual cost of consultant*

Geotechnical Study Review

**Plus \$1,000 deposit for actual cost of consultant*

Feasibility Level	
Minor	\$1,180.00 *
Major	\$1,955.00 *

**Plus \$1,000 deposit for actual cost of consultant*

Traffic Study Review	\$18.00 / page
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