

CITY OF SIMI VALLEY
Community Development Block Grant COVID-19 (CDBG-CV)
Emergency Rental Assistance Grant Program FY 2020-21
Landlord or Property Management Company Documentation Form

Applicant - As part of your application, you are required to submit certain landlord documents. Please complete the applicant information below and have your landlord complete the remainder of the form and attach the documents listed below. ***Your application must include this information in order to be considered complete and eligible for funding consideration.***

Applicant Information:

First and Last Name: _____

Street Address: _____

City and Zip Code: _____

Phone Number: _____

Email: _____

Landlord/ Property Management Company - The above-named applicant is a tenant at your property and is applying for the City of Simi Valley Emergency Rental Assistance Program. If the applicant is eligible for assistance and approved, they could receive up to three (3) months' rent up to a maximum of \$5,000 in rental assistance. ***Rental assistance payments will be made directly to landlords/property management companies.***

In order to be eligible for assistance, the applicant is responsible for submitting certain landlord/property management company documentation, which includes:

1. Landlord or Property Management Company complete contact information;
2. A copy of landlord's or property management company's completed W9 form;
and
3. Documentation that indicates if the applicant is behind or current in rent, or you (landlord/property management) can sign the following statement:

Landlord/ Property Management Company Affirmation Statement – Tenant Rent Status

I do hereby affirm and attest, under penalty of perjury that the above-named applicant is:

___ Behind on their rent by ___ months, which are the month(s) of: _____.

___ Current on their rent and now due _____ (amount) and _____ (date).

Landlord/ Property Management Company

Printed First and Last Name: _____

Signature: _____

Title: _____

Date: _____

This form and all required documentation must be uploaded with the application. If you prefer, you can email this form, along with the required documents, to CDBGCVPrograms@simivalley.org.

Application must include the information on this form and all other required documents in order to be considered for assistance.

CDBG Program Administration

For additional information contact:
Julia Ramirez, Senior Management Analyst
CDBGCVPrograms@simivalley.org
CDBG-CV Hotline: (805) 583-6889

