

I. Call to Order

The meeting was called to order at 5:03 p.m. by Committee Chair Kennedy.

II. Roll Call

Present: Lee Kennedy, Darryl Nind, Mary Platt
(Josie Hirsch was not present for roll call but arrived later in the meeting)

Absent: Dean Kunicki

Staff: Brian Gabler, Interim City Manager; David Livingstone, Chief of Police; Linda Swan, Deputy City Manager; Carolyn Johnson, Budget Officer

III. Review and Approve Minutes

Committee Member Nind moved, and Committee Member Platt seconded, the approval of the minutes for the August 22, 2019 and September 25, 2019 meetings. The motion passed 3-0.

IV. Public Statements

Ms. Teresa Jordan distributed a memorandum related to the Police Department's Emergency Plan Update and read the information into the record.

V. Simi Valley Police Department Update – Chief Livingstone

Chief Livingstone distributed a chart to the Committee, which illustrated the trend of overtime hours decreasing in the department. Chief Livingstone identified areas where he had made changes in the department, which has resulted in streamlined operations and reduced costs. He noted that even with the reorganization of the department's Crime Analysis and Prevention Unit, this year's National Night Out had a record attendance over previous event years.

Some of the changes he mentioned are:

- The decentralization of the crime analysis and prevention duties due to officers having the information at their fingertips with the new Versaterm software system;
- The hiring of additional Police Officers to fill Sworn vacancies is reducing overtime hours;
- The reduction of the training budget by sending less people to each conference/training;
- The reduction of the amount of police coverage provided by the City to the Reagan Library for the National Defense Forum, as the Secret Service already provides security staffing coverage for the event; and
- The reduction, through attrition, of SWAT members. Existing patrol officers are equipped to respond to "Active Shooter" or proactive incidents. The amount of money spent on training far outweighs the number of actual activations, and the County has a SWAT team available if needed.

Chief Livingstone mentioned potential areas of future cost savings such as phasing out motorcycle officers due to risk factors affiliated with motorcycle-related injuries and reevaluating the number of K-9s needed.

Chief Livingstone answered questions from the Committee members regarding unforeseen drivers of overtime, such as wildfires, and explained the source and approved uses of the forfeited asset funds.

Chair Kennedy stated for the record that he holds a seat on the Simi Valley Police Foundation Board.

VI. Review of Library and Senior Center Reports

Deputy City Manager Linda Swan distributed data on the Library and Senior Center's Budgets and answered questions from the Committee members.

VII. Employee Survey Update - Data to AVMetrics

Committee Chair Kennedy stated that he received the survey data last week and has begun to analyze the data. He reported that there was a good response with 247 out of 490 staff participating. His overall impression is that the employees care about the City and have strong, varied opinions. He indicated that there were many comments and it will take time to score and come up with weighted averages. He explained that the format of the report would be similar to the analysis he provided for the Committee's survey done in December 2017, which requested the public to comment on future budget priorities related to the General Fund. Chair Kennedy hopes to have something to share with the Committee at the next meeting.

VIII. Future Agenda Items – Topics for Next Meeting

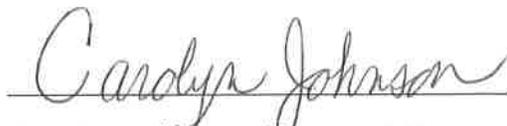
- Employee Survey Results
- Cultural Arts Center
- Reason Institute
- Cost to the City for holding a Special Election
- Update on status of past Committee recommendations
- Sales Tax Report to City Council – staff to send copy of staff report to Committee

IX. Calendar Next Meeting

Sue Klepper will reach out to Committee members to determine the best date for the next meeting.

X. Adjourn

Meeting adjourned at 6:09 p.m.



Carolyn Johnson, Budget Officer