

I. Call to Order

The meeting was called to order at 4:44 p.m. by Committee Chair Kennedy.

II. Roll Call

Present: Dean Kunicki, Lee Kennedy, Mary Platt
(Josie Hirsch was not present for roll call but arrived later in the meeting)

Absent: Darryl Nind

Staff: Ron Fuchiwaki, Public Works Director, Michael Kang, Principal Engineer Public Works, Michelle Elorde, Senior Engineer Public Works, Garry Boswell, Deputy Administrative Services Director-Information Services, Carolyn Johnson, Budget Officer, Brian Gabler, Interim City Manager, Linda Swan, Deputy City Manager; and Heidi DiNardo, Management Assistant

III. Review and Approve Minutes

Committee Chair Kennedy postponed approval of minutes as Committee Member Nind and Hirsch were not present at time of agenda item and both Members Platt and Kunicki were absent at the August 22, 2019 meeting.

IV. Public Statements

Ms. Teresa Jordan distributed a memorandum related to the Sanitation Rate increases and the notification process. Mr. Fuchiwaki explained that staff was reaching out to the post office as many employees, who live in the City, voiced concerns that it took two weeks for the notification to be received via the mail system. He stated that residents could submit a protest ballot from the downloadable form on the City's website. Staff was directed to respond to Ms. Jordan if the presentation did not address her concerns.

V. Proposed Sanitation Rates

Mr. Fuchiwaki distributed a PowerPoint presentation to the Committee members. He explained the proposed increases for the five-year period and identified the reason for the rate differences between commercial and residential users. Mr. Fuchiwaki explained that the most recent study concluded that commercial users had a higher impact on the Water Quality Control Plant than what previous studies had indicated. Therefore, the proposed commercial rates take this into consideration and are higher than residential rates. Commercial users could decrease their bill by decreasing water usage. Mr. Fuchiwaki informed the Committee that an informational hearing in the City's Community Room is

scheduled for October 16, 2019 and the public hearing for the proposed rate increase will be on October 28, 2019. The City has posted this information on the City's website and on the City's Facebook page.

VI. Status of Citywide ERP system

Mr. Garry Boswell, Deputy Administrative Services Director-Information Services went through an overview of the City's ERP system and status of modules that were in progress or implemented. He explained that Tyler Technologies has over 13,000 government and school districts that utilize their platform and relayed how the City has implemented a robust back-up system of its data (City Hall, Police Department, and Transit). Mr. Boswell told the Committee that there is a tentative "Go Live" date of July 1, 2020 for the HR/Payroll module as the City does not want to continue to pay maintenance costs for SAP. Committee member Kunicki inquired as to how the City is overcoming the challenges for the EnerGov (Planning and Development module). Mr. Boswell explained that there had been issues with the implementation due to the previous consultant and the need to further define the scope of the system. He relayed that should Code Enforcement continue to use its existing system and not be a part of the implementation process, the "Go-Live" date would be expedited.

VII. Employee Survey

Staff informed the Committee that 217 surveys had been submitted and given that staff had an additional weekend prior to the September 30, 2019 close date, the number would likely increase.

VIII. Distribution of Library and Senior Center Reports

Deputy City Manager Swan distributed financial reports for revenue and expenses for the City's Library and Senior Center for FY 2018-19 as well as FY 2019-20 Budget. The Committee was provided an overview of the expenses for the respective cost centers. The Committee requested that they be allowed more time to review the reports and requested that this topic be placed on a future agenda.

IX. Future Agenda Items – Topics for Next Meeting

Committee Member Kunicki requested that the Pension Obligation Bond be brought to the Committee for another review. The Committee agreed to allow for the Reason Foundation to provide a presentation to the Committee. Deputy City Manager Swan also itemized the other remaining future agenda items requested:

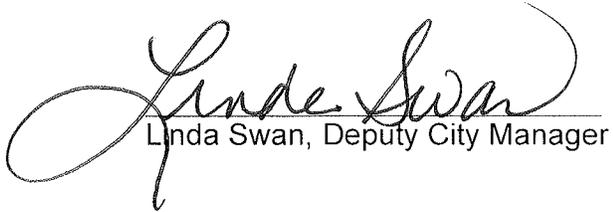
- Police Department – Update regarding BAC recommendations
- Revisit Cultural Arts Center
- Employee Survey Analysis

X. Calendar Next Meeting

Next meeting is scheduled for Tuesday, October 22, 2019 at 5:00 p.m.

XI. Adjourn

Meeting adjourned at 6:06 p.m.


Linda Swan, Deputy City Manager