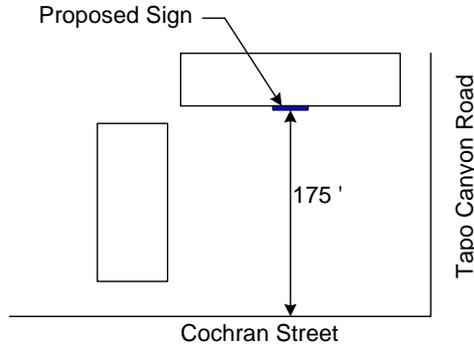


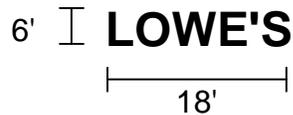
**PERMANENT SIGN PERMIT
APPLICATION REQUIREMENTS**

The Zoning Administrator must approve a sign permit for all exterior signs. A permanent sign permit must be accompanied by three (3) copies of the following materials on sheets not greater than 8 ½" x 14".

- 1) Provide a site plan with the location of all proposed signs and the distance of the signs to the street.

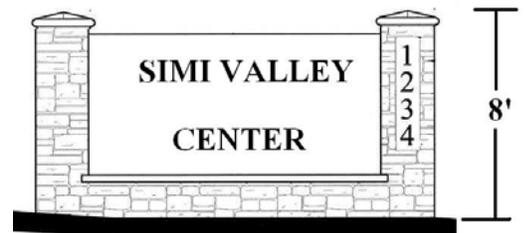


- 2) Provide a **colored** drawing of each proposed sign(s) with sign dimensions and sign area (measured in square feet).



Sign Area = 108 Sq. Ft.

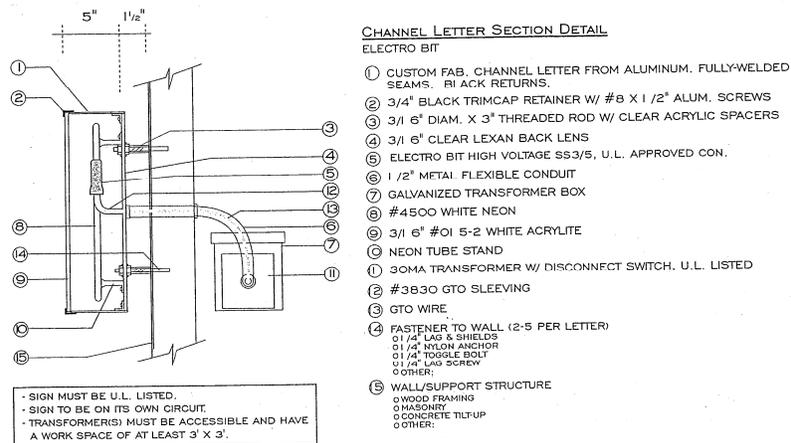
Provide a colored elevation(s) showing the location of proposed sign(s) on the building and indicate the height of the bottom of the sign(s) above grade. For monument signs, indicate height from ground to top of sign structure.



- 3) Provide the tenant frontage in linear feet.



- 4) Provide written authorization from either the property owner or authorized representative (no copies).
- 5) Provide information on all colors and materials used on the proposed sign and a section detail showing construction and installation of proposed sign(s).



- 6) Provide additional information as may be required to determine compliance with City ordinances.
- 7) Application fee.

For assistance in completing a Sign Permit Application, please contact the Planning Division staff at 805-583-6769.