

I. CALL TO ORDER: 5:05 p.m.

II. ROLL CALL:

Present: Josie Hirsch, Lee Kennedy, Dean Kunicki, Darryl Nind, Mary Platt
Staff: Eric Levitt, City Manager, Ron Fuchiwaki, Public Works Director; Robin Walker, Senior Management Analyst, Ben Gonzalez, Deputy Public Works Director (Transit), Linda Swan, Deputy City Manager; Carolyn Johnson, Interim Administrative Services Director

III. REVIEW AND APPROVE MINUTES

Committee Member Kunicki moved, and Committee Member Nind seconded, the approval of the minutes from the November 15, 2018 meeting. The motion passed 5-0.

IV. PUBLIC STATEMENTS

Ms. Teresa Jordan expressed concern for the legally blind who utilize the City's transit system and wanted to ensure that the changes proposed within the Short Range Transit Plan does not disrupt the services they receive.

V. INTRODUCTION OF NEW MEMBERS/NOMINATION OF CHAIR

As two new members (Josie Hirsch and Mary Platt) were appointed to the Committee on February 25, 2019, the Committee Members made introductions to one another and staff. Prior to the meeting, discussions among Chair Kunicki and Committee Member Kennedy regarding the nomination of Committee Member Kennedy to the Chair position were made known to the Committee. Committee Member Kunicki made a motion to vote on the nomination of Lee Kennedy as Chair and Committee Member Nind seconded the motion. The motion passed 4-0 with Committee Member Kennedy abstaining from the vote.

VI. UPDATE/IMPLEMENTATION OF BUDGET ADVISORY RECOMMENDATIONS

Deputy City Manager Linda Swan provided a copy of the March 25, 2019 City Council staff report regarding future objectives for the Budget Advisory Committee and referred to the table itemizing the Committee's recommendations listed on page 2 of the staff report. Ms. Swan provided the status of implementation for each recommendation. Chair Kennedy requested that staff provide a copy of the HdL contract for the outsourcing of business and Transient Occupancy tax be sent to the Committee.

VII. CITY COUNCIL DRIECTIVES

Committee Member Kunicki informed the Committee that he attended the March 25, 2019 City Council meeting and made himself available to City Council should they have any questions related to the staff report regarding future objectives for the Committee. He shared with the Committee that the City Council wanted the Committee to continue to search for opportunities to reduce costs and explore potential revenue streams. Chair Kennedy commented that he wanted to ensure that the process was not adversarial to City staff, was productive and that discussion with department heads occur as an agenda item for the committee's evaluation. Committee Member Hirsch asked that the Cultural Arts Center and Library audits be provided to the

Committee and that the website link for the CAFER report also be shared. Deputy City Manager Swan informed the committee that she would e-mail the audits and the website link for the CAFER to the Committee.

VIII. SHORT RANGE TRANSIT PLANS

Staff provided a PowerPoint presentation by Mobility Partners that was presented to City Council on February 25, 2019 regarding the Short Range Transit Plan. The Committee inquired about the opportunity to outsource the operation. Ron Fuchiwaki explained that the City Council was provided an initial evaluation related to outsourcing with Gold Coast Transit District and the City Council decided to review other methodologies to decrease transit costs. City Manager Levitt explained that the City's General Fund provides no subsidy to the Transit Fund. The Committee asked for analysis of cost savings should Transit be outsourced. City Manager Levitt informed the Committee that he would speak with the Interim City Manager regarding outreach to Gold Coast Transit District to determine costs of services.

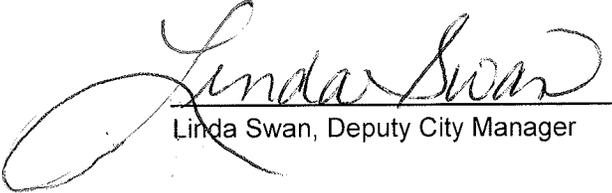
IX. EMPLOYEE SURVEY

The Committee discussed the creation of an Employee Survey that would allow employees an opportunity to provide suggestions that could help the City's financial sustainability. Chair Kennedy asked that a narrative be created defining the survey purpose and also ensuring confidentiality. Committee Member Kunicki asked staff to develop questions for the survey and bring back to the next meeting.

X. Adjournment

Prior to adjourning, City Manager Levitt informed the Committee that the City has contracted with a consulting service that is evaluating strategies to assist the City with the unfunded pension liabilities. Staff to agendaize the topic for Committee consideration. Committee members agreed to reconvene Wednesday, April 24, 2019.

The meeting adjourned at 6:44 p.m.



Linda Swan, Deputy City Manager