

I. CALL TO ORDER: 5:09 p.m.

II. ROLL CALL:

Present: Darryl Nind, Greg Stratton, Lee Kennedy, Richard Rogero (arrived at 5:15pm)  
Absent: Dean Kunicki,  
Staff: Eric Levitt, City Manager; Jody Kershberg, Administrative Services Director;  
Linda Swan, Deputy City Manager; Carolyn Johnson, Budget Officer; Matthew Cuevas, Management Analyst

III. PUBLIC STATEMENTS:

None

IV. REVIEW AND APPROVAL OF MINUTES

Committee Member Nind moved, and Committee Member Kennedy seconded, the approval of the minutes from the March 8, 2018 meeting. The motion passed 3-0.

V. 2014-15 FEE STUDY

The committee discussed the staff time involved working on Planning Permits. City Manager Levitt mentioned that planning fees are not generating cost recovery and that our Planners are doing more work because the plans submitted are not as finalized as they would like. Deputy City Manager Swan pointed out that taxpayers are subsidizing the developers' costs. Committee member Kennedy mentioned that the survey respondents were about 70/30 split on raising fees and more were interested in raising developer fees rather than fees to homeowners. City Manager Levitt stated that some developers and the Building Industry Association (BIA) opposed fee increases when fees were reviewed by City Council in FY 2015/16. The committee discussed the option of provide a higher fee for expedited services. The committee agreed to bring forward the fee study to City Council with a recommendation of a plan to phasing in fee increases.

VI. PERS DISCOUNT RATE AND AMORTIZATION SCHEDULE CHANGES AND IMPACTS ON PERSONNEL COSTS IN BUDGET.

City Manager Levitt told the committee CalPERS changed the amortization schedule from 30 years to 20 years. The formula for the new schedule (expected to be in effect in 2020) is not yet available, but there will be a significant increase in required pension contributions.

VII. REVIEW OF DRAFT MEMO OF RECOMMENDATIONS TO CITY COUNCIL

Committee member Stratton stated that the memo needs to be updated to include a phasing in of fee increases and a review of how Code Enforcement is structurally operated. Committee member Nind indicated that an explanation of how overtime controls have been improved should also be included.

VIII. DISCUSSION OF CITY COUNCIL PRESENTATION ON APRIL 9, 2018

Committee member Kennedy handed out a draft PowerPoint presentation he created for the presentation. Deputy City Manager Swan added that an overview of the survey results should be included. Committee member Nind stated that if the recommendations are not followed, a tax increase will be needed. Committee member Stratton stated that if no action is taken, the alternatives are not viable, and that we need to show we're working to get things in order, making movements to get things on par.

IX. ADJOURN

The meeting adjourned at 6:28 p.m. The next meeting is scheduled for Wednesday, March 28, 2018, at 5:00 p.m. Location to be determined.



Carolyn Johnson, Budget Officer