

I. ROLL CALL:

Mr. Kunicki called the meeting to order at 5:05 p.m. At this time, Ms. Hosken asked for a roll call.

Present: Lee Kennedy, Dean Kunicki, Darryl Nind, Greg Stratton
Absent: Richard Rogero
Staff: Eric Levitt, City Manager; Rebekka Hosken, Budget Officer; Jody Kershberg, Administrative Services Director; Linda Swan, Deputy City Manager; Matt Cuevas, Management Analyst

II. REVIEW AND APPROVE THE MINUTES FROM THE 10/17/2017 MEETING

Mr. Kunicki moved, and Mr. Stratton seconded, to approve the minutes, which were approved 3-0 with Mr. Kennedy, who was not at the prior meeting, abstaining.

III. REVIEW SAMPLE PUBLIC INPUT SURVEY OPTIONS

Mr. Cuevas shared a draft survey he prepared on SurveyMonkey.com with the group. The group went through the various question types and made suggestions for improvement. Most questions and concerns were related to the revenue enhancement questions (#6-12), with suggestions on clarifying wording for better understandability and the need for context as to how the City of Simi Valley's current rates or taxes compared with other cities. The Committee suggested offering this detail to the public, with suggestions to have links in the questions to more detail and/or provide it on the budget process website.

Mr. Cuevas and Ms. Hosken took notes of the many suggestions and agreed to revise the survey and bring it to the next meeting. Ms. Hosken noted the need to finalize the survey in order to meet deadlines. The Committee praised staff for good progress on the survey.

IV. REVIEW PLANNED MEETINGS/PRESENTATIONS

Ms. Hosken stated that there was no new information but repeated that there are two meetings scheduled to capture all four Neighborhood Councils, one on Tuesday, November 14, and another on Thursday, November 16. Staff will have the survey and associated flyer and public materials prepared by this time. The Committee agreed to have no more than two members present at a meeting and would coordinate this amongst themselves.

V. ADDITIONAL BUDGET/FINANCIAL DATA

More detail on Police Department overtime use was requested; staff agreed to provide one year's worth of detailed information on types of overtime and then total expenditures for several years.

VI. ADJOURNMENT

The meeting was adjourned at 6:12 p.m. In order to avoid the Halloween holiday, the next meeting is scheduled for Wednesday, November 1, at 5 p.m.

A handwritten signature in cursive script, reading "Rebekka G. Hosken". The signature is written in dark ink and is positioned above a horizontal line.

Rebekka G. Hosken, Budget Officer