

RESOLUTION NO. 2018-56

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIMI VALLEY REGARDING CONFLICT OF INTEREST CODES AND ADOPTING AND INCORPORATING BY REFERENCE THE FAIR POLITICAL PRACTICES COMMISSION'S STANDARD CONFLICT OF INTEREST CODE, AND RESCINDING RESOLUTION NO. 2016-58

WHEREAS, the Political Reform Act, Government Code Sections 81000, et seq., requires every state or local government agency to adopt and promulgate a Conflict of Interest Code; and

WHEREAS, the Fair Political Practices Commission (FPPC) has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard Conflict of Interest Code, which is incorporated by reference, and which will be amended by the FPPC to conform to amendments in the Political Reform Act after public notice and hearings conducted by the FPPC pursuant to the Administrative Procedure Act, Government Code Sections 11370, et seq.; and

WHEREAS, a designated position is anyone within the City of Simi Valley who is an officer, employee, committee member or consultant who is designated in the Code because the position entails the making or participation in making of decisions which may foreseeably have a material effect on any financial interest (Government Code Section 82019); and

WHEREAS, the City Council has previously designated employees, officers, and disclosure categories in Resolution No. 2016-58 which now needs to be revised; and

WHEREAS, the City Council finds and determines that the attached Appendices A and B, accurately set forth the City's Conflict of Interest Code, those positions that should be designated, and the categories of financial interests that should be made reportable.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIMI VALLEY DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference and, along with the attached Appendixes A and B in which employees, members, and consultants are designated and disclosure categories are set forth, constitute the Conflict of Interest Code for the City of Simi Valley.

SECTION 2. Persons holding designated positions shall file Statements of Economic Interests pursuant to Government Code Section 18730(b)(4) of the Conflict of Interest Code which instructs that all designated employees file statements with the Code Reviewing Body. The City Clerk shall carry out the duties of Filing Officer for the City Council, which is the Code Reviewing Body.

SECTION 3. Resolution No. 2016-58 is hereby rescinded.

SECTION 4. The City Clerk shall forward a copy of this resolution to the Fair Political Practices Commission and each department in the City.

SECTION 5. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

PASSED and ADOPTED this 29th day of October 2018.

Attest:



Ky Spangler, City Clerk



Robert O. Huber, Mayor of the City of
Simi Valley, California

Approved as to Form:



Lonnie J. Eldridge, City Attorney

Approved as to Content:



Eric J. Levitt, City Manager

CERTIFICATION

I, City Clerk of the City of Simi Valley, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 2018-56 which was regularly introduced and adopted by the City Council of the City of Simi Valley, California, at a regular meeting thereof held on the 29th day of October 2018, by the following vote of the City Council:

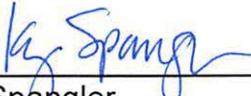
AYES: Council Members Cavanaugh, Mashburn and Judge, Mayor Pro Tem Becerra and Mayor Huber

NAYS: None

ABSENT: None

ABSTAINED: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Simi Valley, California, this 6th day of November 2018.



Ky Spangler
City Clerk

**CITY OF SIMI VALLEY
CONFLICT OF INTEREST CODE
DESIGNATED POSITIONS**

<u>Department</u>	<u>Designated Position (Title)</u>	<u>Disclosure Category</u>
1. City Manager's Office	Assistant City Manager	1, 2
	Assistant to the City Manager	1, 2
	<u>City Clerk</u>	<u>1, 2</u>
	Deputy City Manager	1, 2
	Management Assistant	4
	Deputy Director	4
	Human Resources Analyst	5
	Management Analyst	4
	Risk Manager	4
	Senior Human Resources Analyst	5
	Senior Management Analyst	4
	Workers' Compensation Supervisor	5
	Workers' Compensation Manager	5
	2. City Attorney's Office	Assistant City Attorney
3. Administrative Services	Director	1, 2
	Budget Officer	4
	Communications Services Coordinator	5
	Customer Services Manager	5
	Deputy Director	5
	Enterprise Systems Analyst	5
	Senior Accountant	4
	Senior Management Analyst	4
	Treasury Officer	4
4. Community Services	Director	1, 2
	Administrative Officer	5
	<u>Assistant Community Services Manager</u>	<u>5</u>
	<u>Code Enforcement Compliance Manager</u>	<u>5, 6</u>
	<u>Code Enforcement Compliance Officer</u>	<u>6</u>
	<u>Community Services Manager</u>	<u>5</u>
	<u>Cultural Arts Center Manager</u>	<u>5</u>
	Deputy Director	5
	Management Analyst	5
	Neighborhood Council Coordinator	5
	Senior Code Enforcement <u>Compliance Officer</u>	<u>5, 6</u>
Senior Management Analyst	4	

	Senior Services Assistant Manager	5
	Senior Services Manager	5
	Transit Finance Manager	5
	<u>Transit Superintendent Operations Manager</u>	5
5.	Environmental Services	
	Director	1, 2, 6
	Administrative Aide	5
	Administrative Officer	5
	Assistant Planner	2, 3, 5, 6
	Associate Engineer	2, 3, 5, 6
	Associate Planner	2, 3, 5, 6
	Building Inspector I	2, 3, 5, 6
	Building Inspector II	2, 3, 5, 6
	Deputy Director/Building Official	5, 6
	Deputy Director/City Planner	2, 3, 5, 6
	Electrical Inspector	2, 3, 5, 6
	Home Rehabilitation Coordinator	5
	<u>Management Assistant</u>	<u>5</u>
	Permit Services Coordinator	5, 6
	Planning Technician	5, 6
	<u>Principal Engineer</u>	<u>2, 3, 5, 6</u>
	Principal Planner	2, 3, 5, 6
	Senior Building Inspector	2, 3, 5, 6
	Senior Engineer	2, 3, 5, 6
	Senior Management Analyst	4
	Senior Planner	2, 3, 5, 6
	Supervising Building Inspector	2, 3, 5, 6
6.	Police Department	
	Chief of Police	1, 2, 6
	Communications Manager	5
	Community Services Specialist	5
	<u>Coordinator</u>	
	Crime Analysis and <u>Prevention</u> Manager	5
	Deputy Director	5
	Deputy Police Chief	5, 6
	Emergency Services Manager	5
	Management Analyst	5
	<u>Police Budget & Administrative Manager</u>	<u>4</u>
	Police Commander	5, 6
	Police Maintenance Supervisor	5
	Police Records Manager	5
	Police Services Supervisor	5
	Senior Management Analyst	4

7.	Public Works	Director	1, 2, 6
		Assistant Public Works Director	2, 3, 5, 6
		Assistant Engineer	2, 3, 5, 6
		Associate Engineer	2, 3, 5, 6
		Collection System Supervisor	5
		Community Services Specialist	5
		Counter Services Technician	5
		Deputy Director	2, 3, 5, 6
		Environmental Compliance Inspector	5, 6
		Environmental Compliance Program Coordinator	5, 6
		Laboratory Supervisor	5
		Landscape Architect	5, 6
		Maintenance Superintendent	5
		Maintenance Supervisor	5
		Management Analyst	5
		Plant Maintenance Supervisor	5, 6
		Plant Operations Manager	5, 6
		Plant Operations Supervisor	5
		Plant Support Systems Manager	5, 6
		Principal Engineer	2, 3, 5, 6
		Public Works Inspector	2, 3, 5, 6
		Senior Engineer	2, 3, 5, 6
		Senior Management Analyst	4
		Supervising Public Works Inspector	3, 5, 6
		<u>Wastewater Collection System Supervisor</u>	5
		Water Distribution Supervisor	5
		Water Operations Supervisor	5
8.	Ventura County Waterworks District No. 8	Assistant Public Works Director	2, 3, 5, 6
		Assistant Engineer	2, 3, 5, 6
		Associate Engineer	2, 3, 5, 6
		Deputy Director	2, 3, 5, 6
		Environmental Compliance Inspector	5, 6
		Environmental Compliance Program Coordinator	5, 6
		Principal Engineer	2, 3, 5, 6
		Public Works Inspector	2, 3, 5, 6
		Senior Engineer	2, 3, 5, 6
		Senior Management Analyst	4
		Water Distribution Supervisor	5
		Water Operations Supervisor	5

9.	Oversight Board to the Successor Agency to the Simi Valley Community Development Agency	7 Members	1, 2
10. 9.	Successor Agency to the Simi Valley Community Development Agency	Assistant City Manager	1, 2
11. 10.	Community Development Block Grant (CDBG) Advisory Committee	5 Member Board	1, 2
12. 11.	City Manager's Office City Attorney's Office	Consultant	1, 2*

* A consultant shall disclose pursuant to Category 5, subject to the following limitation:

The City Manager may determine in writing that a particular consultant, although a "Designated Position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

**CITY OF SIMI VALLEY
DISCLOSURE CATEGORIES**

The disclosure categories listed below identify the types of economic investments that the designated position must disclose for each disclosure category to which he or she is assigned.¹

CATEGORY 1

All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, that are located in, do business in, or own real property within the jurisdiction of the City.

CATEGORY 2

All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the City.

CATEGORY 3

All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the City.

CATEGORY 4

All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the City.

CATEGORY 5

All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position's department, unit or division.

CATEGORY 6

All investments and business positions and sources of income, including gifts, loans and travel payments, subject to the regulatory, permit, or licensing authority of the designated position's department, unit or division.

¹ This Conflict of Interest Code does not require the reporting of gifts from outside this agency's jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)