



Simi Valley Council On Aging

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Simi Valley Council On Aging (COA) Monthly Meeting

Agenda

Monday, November 14, 2016

1:00 p.m.

Simi Valley Senior Center

3900 Avenida Simi, Simi Valley, CA 93063

Please silence your cell phones

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Report of COA Chair
6. Representative Reports
 - A. City Council Liaison (Mike Judge)
 - B. Acting Deputy Director/Library and Senior Center (Laurie Dickinson)
 - C. Senior Services Assistant Manager (Robert Martin)
 - D. Ventura County Area Agency on Aging (Neil Spector)
 - E. Task Force On Homelessness (June-Marie von Osinski)
7. Presentations
 - A. Volunteer of the Month (Social Vocational Services)
 - B. City Budget Update (Rebekka Hosken)
8. Public Statements

This is the time reserved for citizens who wish to make public statements or comments on items within the subject matter and jurisdiction of the COA.
9. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports
 - A. Officer Reports
 1. Vice Chair (Alan Fournier)
 2. Treasurer (Karen Cline, see attached)
 3. Corresponding Secretary (Stephanie Newbrook)
 - B. Liaison and Program Manager Reports
 1. Senior Share Liaison (Joe Beautz)
 2. Lifeline Liaison (Don Novell)
 3. Meals On Wheels Liaison (John H. Williams, see attached)
 4. Housing Liaison (Judy Pepiot, see attached)

Council On Aging Mission Statement

The mission of the Simi Valley Council On Aging, an advisory body elected by senior citizens and appointed by the Simi Valley City Council, is to identify the needs of senior citizens in this community. The Council On Aging serves as an advocate to support programs and services providing seniors with maximum independence, safety, and quality of life.

- C. Ad Hoc Committee Reports
 - 1. Dance Committee (Char Jackowicz)
 - 2. Patio Design Committee (Henry Kraus)
 - 3. Senior Support Committee (Karen Cline)
 - 4. Annual Fund Drive Committee (Sharon McCann)
- 10. Continued Business
 - A. Discussion/Action on Patio Design Budget
- 11. New Business
 - A. Appointment of a Special Event Support Grant COA Representative (See Attached)
 - B. Discussion/Action regarding Many Mansions' proposed housing project at 3802 Avenida Simi (Rick Schroeder)
- 12. Announcements of Upcoming Senior Center Events
 - A. Thanksgiving Eve Dinner, Wednesday, November 23, 4:45 p.m. - 8:30 p.m.
 - B. Drama Club Show "Crisis at the North Pole", Thursday, December 1, 1:30 p.m. - 3:30 p.m., Friday, December 2, 7:00 p.m. - 9:00 p.m.
 - C. Friday, December 9, 2016, 7:30 p.m. - 10:00 p.m., COA Dance
- 13. Suggested Agenda Items for the December 12, 2016 COA meeting
- 14. Adjournment

/s/

Laurie Dickinson
Acting Deputy Director/Library and Senior Center

If any individual has a disability that may require accommodation to participate in this meeting, please contact the Simi Valley Senior Center at (805) 583-6363. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order and Pledge of Allegiance – Sharon McCann called the meeting to order at 1:00 p.m. Char Jackowitz led the Pledge of Allegiance.
2. Roll Call – June-Marie von Osinski called Roll Call. Members present were Jean Cecil, Karen Cline, Al Fournier, Fred Goldberg, Char Jackowitz, Ed Mazeika, Sharon McCann, Stephanie Newbrook, and June-Marie von Osinski.
3. Agenda Review – By consensus of the Executive Board, the agenda was approved as presented with the correction that Item 11. B. would be tabled to the November meeting.
4. Approval of Minutes - The minutes of September 12, 2016 were approved by a consensus of the Executive Board with the correction that Council Member Mike Judge is not running for re-election this year, as he has one year remaining.
5. Report of COA Chair - Sharon McCann reported that the COA is recruiting Board members and residents may contact any of the Executive Board members for more details, application will be due November 30, 2016. She thanked the Rotary Club for hosting the Pancake Breakfast in conjunction with the Arts & Crafts Fair. Nominations are being sought for the Wayne Templeton Volunteer of the Year Award. Chair McCann also stated that one of the Starbucks coffee sleeves reads: “Up Stander – a person who acts to make positive change”, and she said that the COA members are doing just that.
6. Representative Reports
 - A. City Council Liaison – Council Member Mike Judge reported that the City is waiting for funds to become available from the Rankle Canyon project, before continuing with the plans for the Senior Center patio. He shared with members that he attended the League of Cities conference in Long Beach. He also stated that Marshalls has opened and Soup Plantation has closed at the Town Center. A member inquired about the status of a detox/recovery home in the Texas Tract. He reported that the home is open and in the registration phase. Regarding two donut shops in the Erringer/Los Angeles Avenue shopping mall, the current donut shop owner’s lease does not have exclusivity. Also, the members of the knock-knock burglary ring operating in Simi Valley have been arrested.
 - B. Acting Deputy Director/Library and Senior Center – No Report.

- C. Senior Services Assistant Manager - Robert Martin reported that the following activities are scheduled: a Sleep Disorders presentation on October 11, a Red Cross Emergency presentation on October 18, and an Oktoberfest on October 20. This last event will be sponsored by the Kiwanis Club and will include a German band. It will be held from 10:30 a.m. to 1:00 p.m. for a donation of five dollars for seniors or a cost of ten dollars for people under age 60. He reported that trees are being relocated from our west parking lot to make room for the solar project and that the kitchen renovation is moving ahead and is slated to begin in January 2017.
 - D. Ventura County Area Agency on Aging Representative(s) - Neil Spector attended a meeting recently and mentioned that Grey Law gave a presentation about changes in the law.
 - E. Task Force on Homelessness – No Report.
7. Presentations
- A. Volunteer of the Month – Meals on Wheels Coordinator Suzanna Colwell presented Al Roessig with the Volunteer of the Month award. Mr. Roessig has been a Meals On Wheels driver since 2013.
 - B. Simi Valley Public Library - Matt Hortt reported that community conversations are underway on the following issues: 1) What do you love about the library, 2) what could the library do better, 3) what is the most pressing problem in Simi Valley, and 4) what services or programs should the Library look at offering in the future? He also stated that the library has a 3-D printer and that computer use is down but Wi-Fi usage is up.
8. Public Statements – June-Marie von Osinski said the Friends of the Library Blow-Out Book Sale will be held on October 15 from 10:00 a.m. to 2:00 p.m. at the library. Members are allowed in early at 9:00 a.m.
9. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports
- A. Officer Reports
 - 1. Vice Chair – No Report.
 - 2. Treasurer – Karen Cline said the Arts & Craft Fair raised over \$7,400 including:

Opportunity Baskets	\$1,033
Rummage Sales	\$2,492
Pancake Breakfast	\$1,571
Vendor Tables	\$2,500

3. Corresponding Secretary - Stephanie Newbrook reported that five thank you letters were sent out this month.

B. Liaison & Program Manager Reports

1. Senior Share Liaison - Joe Beautz said that 17 new clients have been added and the program is now serving 100 recipients. Albertsons continues to donate perishables, and Marie Mickelson's group donated 100 boxes of cereal. He said the non-profit organization Food Forward has donated two and a half tons of fruit so far this year.
2. Lifeline Liaison - Don Novell reported that three Go Safe alert buttons have been installed and three more are pending. Applications are available at the Senior Center main desk.
3. Meals On Wheels Liaison - John H. Williams reported that 2,967 meals (154 meals per day) were delivered in September. He said eight people are on the wait list and volunteer drivers are still needed to start a seventh route.
4. Housing Liaison - Judy Pepiot said that 100 people are on the interest list for the Camino Esperanza senior housing project. Regency Court's affordable housing clause is expiring and these tenants need other affordable housing. She noted there were flyers on the back table concerning this project. An orientation is scheduled from 9:00 a.m. to 12:00 p.m. next Saturday, October 15 during which applications will be passed out. Applications will be taken on a first come first served basis. Ms. Pepiot also reported that the 3.1 million dollar in-lieu payment from the Runkle Canyon development has been locked in for senior housing, plus another 3.9 million dollars for non-housing projects that benefit seniors.

C. Ad Hoc Committee Reports

1. Fall Arts & Crafts Fair & Pancake Breakfast – Claudia Hapip, Acting Senior Services Manager, thanked all of the volunteers who made the event a success. She also thanked the Rotary Club for the pancake breakfast and Jean Cecil for her outstanding work on the rummage sale.
2. Rummage Sale - Jean Cecil thanked all of her volunteers and COA Board members for making this event such a success this year.
3. Dance Committee - Helen Loring said the Dance Committee is looking for new members. She reminded seniors that dances are

held on the second Friday of each month. There is a live band, refreshments, and raffles. The dances are held from 7:30 p.m. to 10:00 p.m. at a cost of \$7.00 per person, and free dance lessons are offered an hour before the dance.

4. Senior Support Committee Committee – Karen Cline reported that its first organizational meeting was held on September 14 and the next meeting will be on October 19. The Senior Advocate from Senior Concerns will attend to discuss how best to impact seniors in our community.
5. Annual Fund Drive Committee - Sharon McCann said that there are new flyers available for members to take and distribute wherever possible. She also stated the Chamber of Commerce is doing an email blast for us this year. Funds received will support many programs and help to improve the quality of life for our seniors.

10. Continued Business – None.

11. New Business

- A. Appointment of a Patio Design Ad Hoc Committee Chair – By consensus of the Executive Board, Henry Kraus was appointed as Chair.
- B. Discussion/Action on Patio Design budget –this item was tabled.
- C. Discussion/Action on requesting a budget variance of up to \$220 to increase the COA Monthly Entertainment Budget for Congregate Lunch Program – Community Services Clerk II Michele Friend stated that the increase requested was due to increased fees charged by the entertainers.

Motion made by Al Fournier. Motion Seconded by Fred Goldberg.

Audience	Ayes	21	Noes	0	Abstentions	0
Board	Ayes	6	Noes	0	Abstentions	1

The motion passed.

12. Announcements of Upcoming Events

- A. Friday, October 14, 2016, 7:30 p.m. - 10:00 p.m., COA Dance
- B. Friday, November 4, 2016, 7:30 p.m. - 10:00 p.m., COA Dance

13. Suggestions of Agenda Items for the November 14, 2016 meeting.

14. Adjournment - Meeting adjourned at 2:20 p.m.

9:37 AM
 11/08/16
 Cash Basis

Council on Aging
Profit & Loss Budget vs. Actual
 July 1 through November 8, 2016

	Jul 1 - Nov 8, 16	Budget
Ordinary Income/Expense		
Income		
4 · Contributed support		
4010 · Individual Contribution	2,191.77	3,956.67
4015 · Business Contribution	10,263.78	1,910.00
Total 4 · Contributed support	12,455.55	5,866.67
5 · Earned revenues		
5310 · Interest-savings/short-term inv	5.26	0.00
5340 · Other investment income	142.84	0.00
5490 · Miscellaneous revenue	9,182.34	5,980.00
5560 · Tickets	9,138.25	7,074.67
5570 · Drawings	513.00	362.67
5580 · Table Reservations	2,525.00	4,300.00
Total 5 · Earned revenues	21,506.69	17,717.34
Total Income	33,962.24	23,584.01
Gross Profit	33,962.24	23,584.01
Expense		
7200 · Contracted personnel services		
7220 · Musicians & bands	3,575.00	3,379.33
Total 7200 · Contracted personnel services	3,575.00	3,379.33
7500 · Other personnel expenses		
7540 · Professional fees - other	1,000.00	853.33
Total 7500 · Other personnel expenses	1,000.00	853.33
8100 · Non-personnel expenses		
Credit Card Fees	4.19	0.00
8110 · Supplies	2,757.87	3,042.33
8112 · Food	68.68	1,556.00
8115 · Program Expense	0.00	8,524.27
8125 · Video Rentals	85.95	73.34
8160 · Equip rental & maintenance	0.00	310.00
8170 · Printing & copying	202.44	200.00
Total 8100 · Non-personnel expenses	3,119.13	13,705.94
8500 · Misc expenses		
8515 · Grants	2,000.00	2,000.00
8530 · Membership dues - organization	175.00	0.00
8545 · Mileage	0.00	300.00
8590 · Other expenses	1,998.81	2,500.00
Total 8500 · Misc expenses	4,173.81	4,800.00
Total Expense	11,867.94	22,738.60
Net Ordinary Income	22,094.30	845.41
Net Income	22,094.30	845.41

Council on Aging
Balance Sheet *
As of November 8, 2016

	<u>Nov 8, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
AMX Netflix	31.24
SVSS Endowment Fund	16,440.90
US Bank Checking	
Drama Club	1,047.87
US Bank Checking - Other	7,508.35
Total US Bank Checking	<u>8,556.22</u>
US Bank Savings	177,106.14
1040 · Petty cash	
1041 · Cash Drawer	300.00
1042 · Dance Cash Drawer	100.00
Total 1040 · Petty cash	<u>400.00</u>
Total Checking/Savings	<u>202,534.50</u>
Total Current Assets	<u>202,534.50</u>
TOTAL ASSETS	<u>202,534.50</u>
LIABILITIES & EQUITY	
Equity	
Activities	96,769.50
Discretionary	24,533.29
LifeLine	1,317.68
Meals On Wheels	-12,055.55
Reserve	41,806.27
Services & Programs	-1,559.11
3001 · Opening Bal Equity	13,402.95
3010 · Unrestrict (retained earnings)	16,225.17
Net Income	22,094.30
Total Equity	<u>202,534.50</u>
TOTAL LIABILITIES & EQUITY	<u>202,534.50</u>

COA Home Delivered Meals Report - FY16/17

	Total Meals	Senior Meals	Service Days	Average Meals per Day	Y -T- D Meals	Unduplicated Clients		Donations Received
						New	Y-T-D	
Jul	2888	2812	20	144.4	2888	166	166	\$ 3,129.50
Aug	3246	3191	24	135.3	6134	12	178	\$ 3,782.50
Sept	3016	2967	21	143.6	9150	8	186	\$ 4,176.00
Oct	2901	2854	21	138.1	12051	5	191	\$ 4,386.50
Totals:	12051	11824	86	140.13	12,051	191	191	\$ 15,474.50

Camino Esperanza – 1384 Katherine Road South

Cabrillo Economic Development Corp. held an orientation meeting on Oct. 15th & distributed application packets to about 60 interested seniors. Applications may still be obtained at Cabrillo's leasing office at Plaza Del Sol Apartments – 4231 Alamo St, Simi Valley. Completed applications are being accepted at the same location beginning Nov. 7th.

Leasing office hours are 10 AM – 5 PM.

- 30 single-story apartments for age 62+, including seniors with Developmental Disabilities
- 1,324 Square Foot Community Room
- All units are reserved for low-incomes ranging from 25% - 50% of Area Median Income
- Each unit includes:
 - Gas stove
 - Refrigerator
 - Central Heating & Air Conditioning
 - Front Load Washer & Dryer
 - Walk/roll-in showers

Completion is expected by March 2017

Mountain View Apartments – 4862 Cochran (between Tapo & Sterns)

This site is in construction with in-ground plumbing & foundations

In two 3-story buildings, this complex includes:

- (42) 1 bedroom & (8) 2 bedroom (*Four 1 bedroom & one 2 bedroom reserved very low income*)
- All units handicap-adaptable – they can be modified to be wheelchair accessible & include walk-in showers with grab bars & seats
- Elevators to all upstairs units
- Garden area
- Recreational room & a gym
- Onsite parking with 1 space for each 1 bedroom unit & 2 for 2 bedroom units
- Close to shopping & bus system

Proposed Apartments for Veterans – 3802 Avenida Simi

Many Mansions, a Thousand Oaks based affordable housing developer, wants to build an apartment complex for low-income senior veterans on a now vacant lot. The development approval process requires a conceptual change to the land use designation from CIVIC CENTER TO RESIDENTIAL VERY HIGH DENSITY on the 0.885 acre site.

Public Meetings scheduled:

Oct 24th – A Pre-Screening meeting was scheduled before City Council – to determine if council members agreed that the project has merit to continue through approval process. *This agenda item was cancelled in order to give Many Mansions time to do community outreach with the immediate neighborhood. Twenty neighbors expressed opposition under Public Statements at this meeting with no favorable comments or cards*

Nov 10th – Many Mansions held an outreach meeting at the Boys & Girls Club

December 5th – Pre-Screening rescheduled at City Hall. All interested residents are encouraged to attend.

Special Event Support Grant- COA Representative.

The City Council created the Special Event Support Review Committee to review applications and make funding recommendations for the City Council, since it is anticipated that the City would receive more requests for funding than the \$25,000 anticipated to be awarded each year. The City Council purposely did not mandate that a certain scoring criteria be used to score applications, but did provide the Committee with the following preferences: 1. Preference to fund events where event proceeds are used locally within Simi Valley. 2. Preference to fund events with greater community/public benefits over events with lesser community/public benefits.

Appointment by the City Council meeting scheduled for Monday, November 21st. There will be one brief meeting the week prior December 7th so that grant applications can be given to committee members to review prior to the meeting on the 14th. This meeting will take 20 to 30 minutes. The second meeting will be on Wednesday, December 14, 2016 at 6:30 P.M in the City's Community Room. The Committee is comprised of one member from each of the City's four Neighborhood Councils and one member from the Council On Aging.