

**CITY OF SIMI VALLEY • APPLICATION FOR BUSINESS TAX CERTIFICATE**

2929 Tapo Canyon Road, Simi Valley, CA 93063 • (805) 583-6736  
P.O. Box 1680, Simi Valley, CA 93062

*ISSUANCE OF A BUSINESS TAX CERTIFICATE IS EVIDENCE ONLY OF THE FACT THAT SUCH TAX HAS BEEN PAID. IT DOES NOT CONSTITUTE ZONING OR ANY OTHER APPROVAL OF THE PROPOSED USE NOR DOES IT SANCTION OR PERMIT THE OPERATION OF YOUR BUSINESS.*

**PLEASE TYPE OR PRINT LEGIBLE-ANSWER ALL QUESTIONS - PAYMENT MUST ACCOMPANY APPLICATION**

HAVE YOU EVER HAD A BUSINESS TAX CERTIFICATE WITH THE CITY OF SIMI VALLEY?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
IS THIS BUSINESS OPERATED FROM YOUR SIMI VALLEY RESIDENCE?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
NAME OF BUSINESS		DATE BUS. OPENED IN SIMI VALLEY	TODAY'S DATE
BUSINESS ADDRESS (Street, City, State) P.O. BOX NOT ACCEPTABLE ZIP		BUSINESS TELEPHONE NUMBER ( )	
MAILING ADDRESS (Street, City, State) ZIP		BUSINESS FAX NUMBER ( )	
NAME OF BUSINESS OWNER		DATE OF BIRTH	HOME TELEPHONE NUMBER ( )
HOME ADDRESS OF BUSINESS OWNER(S)		SSN (BUSINESS OWNER)	CA DL (BUSINESS OWNER)
NAME OF ADDITIONAL OWNER(S)		DATE OF BIRTH	SSN (ADDITIONAL OWNER) CA DL (ADDITIONAL OWNER)
ESTIMATED GROSS RECEIPTS EARNED IN SIMI VALLEY FOR REMAINDER OF CALENDAR YEAR	EMPLOYER IDENTIFICATION NUMBERS		
	FEDERAL		STATE
	LEGAL CLASS		
TYPE OF BUSINESS		<input type="checkbox"/> SOLE PROPRIETORSHIP <input type="checkbox"/> LLC <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION NUMBER _____	
NAICS NUMBER	NO OF EMPLOYEES	SQ. FOOTAGE OF BUSINESS	SALES TAX PERMIT NO
BUSINESS WEBSITE		E-MAIL ADDRESS:	CONTRACTOR'S LICENSE #:

***I HEREBY CERTIFY THAT I AM THE OWNER OR AUTHORIZED REPRESENTATIVE FOR THE ABOVE FIRM AND DECLARE UNDER PENALTY OF MAKING A FALSE CERTIFICATE THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND UNDERSTAND THAT THE INFORMATION PROVIDED IS SUBJECT TO VERIFICATION.***

APPLICANT'S SIGNATURE	DATE
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**YOU MAY BE REQUIRED TO GET APPROVAL FROM THE FOLLOWING AGENCIES:**

For the protection of the public, various types of business operations are regulated by various governmental agencies. Your business may or may not be so regulated. It is your responsibility as the business owner or operator to comply with all regulations of these agencies, which may include the following:

**CITY OF SIMI VALLEY:** BUILDING & SAFETY/ENVIRONMENTAL SERVICES/POLICE DEPARTMENT  
**COUNTY OF VENTURA:** FIRE DEPARTMENT/HEALTH DEPARTMENT

Additionally, sales or use tax may apply to your business activities. You may seek written advice regarding the application of tax to your particular business by writing to the nearest State Board of Equalization office.

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

The Division of the State Architect at [www.dgs.ca.gov/dsa/home.aspx](http://www.dgs.ca.gov/dsa/home.aspx)  
The Department of Rehabilitation at [www.rehab.cahwnet.gov](http://www.rehab.cahwnet.gov)  
The California Commission on Disability Access at [www.cdda.ca.gov](http://www.cdda.ca.gov)

STAFF/DATE	IB OB	TAX DUE	CHARGE CODE	PMT. METHOD	EXP. DATE	ACCOUNT #/AR#
	IH OH					