



# CITY OF SIMI VALLEY EMPLOYMENT OPPORTUNITY

## **CROSSING GUARD (Part-Time/Temporary)**

**Salary Range:** \$10.63 - \$12.87 per hour.

**The Position:** The City is currently recruiting for part-time, substitute Crossing Guards. Duties include: safely assisting school children in crossing busy intersections by halting vehicles through the use of mechanical signals and/or hand-held stop signs; maintaining order among children waiting to cross the street at street crossing points; permitting street crossing only when safe to do so; reporting the license numbers of vehicles violating school crosswalk-related traffic laws to Community Services management personnel or the Simi Valley Police Department; and, instilling an awareness in school children of safety measures necessary for safe street crossing.

Substitute Crossing Guards are assigned to work on an as needed basis at various posts.

### **Qualifications**

**Knowledge of:** Basic safety principles and practices.

**Ability to:** Work effectively with school children; maintain effective working relationships with other employees; meet the general public with courtesy and tact. Experience using a two-way radio is desirable.

**Education and Experience:** Any combination of education and experience, which would provide the necessary knowledge and abilities.

**Special Requirements:** Must be able to remain calm and use good judgment in emergency situations. Basic first aid knowledge is desirable. Must possess good hearing ability across a frequency range from 500 Hz to 3,000 Hz. Hearing levels meeting these requirements in the better ear either with or without a hearing aid will be acceptable. If an individual meets the criteria by using a hearing aid, then he/she must wear that hearing aid and be in possession of a spare power source for the hearing aid. Must possess corrected vision of 20/40 minimum, with no color blindness. A medical examination may be required prior to appointment and as a condition of continuing employment with the City. Must be 18 years of age or older, have open availability, and be willing to work outdoors in all weather conditions.

**Selection Process:** All applications will be reviewed. Admission to appear before an Oral Appraisal Board will be limited to those whose applications demonstrate the best combination of qualifications in relation to the requirements and duties of the position. A written or performance examination may be administered. The qualifications and requirements stated on this announcement represent only the minimum required to file an application. (Although candidates may meet the minimum qualifications listed, an interview is not guaranteed).

Applicants seeking Veteran's Preferences must submit form DD214 along with their application by the final filing date.

As this position works directly with minors, the selected candidate will be required to participate in a standard background check, including fingerprinting.

**Reasonable Accommodation:** In compliance with the Americans with Disabilities Act, if you need special assistance in the selection process, please notify the Human Resources Division, in writing, by the final filing date on this announcement.

**Filing Date:** Applications will be accepted in the Human Resources Division on a continuous basis, apply as soon as possible. Resumes will not be accepted in lieu of the City's employment application.

AN EQUAL OPPORTUNITY EMPLOYER ENCOURAGING WORKFORCE DIVERSITY  
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The provisions of this announcement do not constitute an expressed or implied contract, and any provisions contained in this announcement may be modified or revoked at any time.



