



**NEIGHBORHOOD COUNCIL JOINT CHAIRS MEETING
SPECIAL MEETING TIME & LOCATION
TUESDAY, NOVEMBER 1, 2016, 6:00 P.M.
SIMI VALLEY POLICE DEPARTMENT
EMERGENCY OPERATIONS CENTER
3901 ALAMO STREET**

AGENDA

| | |
|----------------------|-----------------|
| NC #1 Chair | Tracy Ford |
| NC #2 Chair | Rick Grossman |
| NC #3 Chair | Rob Sherman |
| NC #4 Chair | Ed Abele |
| NC Coordinator | Emily Habib |
| City Council Liaison | Mayor Bob Huber |

1. Call to Order
2. Approval of Minutes
3. Informational Presentation
 - a. Tour of the Simi Valley Police Department

NOTE: Any members of the public who wish to participate must arrive promptly at 6:00 p.m. and must have a picture ID

4. Adjournment: January 3, 2017

/s/
Mara Malch
Acting Deputy Director

DRAFT MINUTES

1. Call to Order/Welcome/Pledge of Allegiance/Introductions

The meeting began at 7:30 p.m. and staff confirmed that a quorum was present.

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|-------------|-----------------|---|-------------|--------------|---|
| NC #1 Chair | Tracy Ford | P | NC #3 Chair | Rob Sherman | P |
| NC #1 V.C. | George Apodac | P | NC #3 V.C. | Kelly Tinker | P |
| NC #1 Sec. | Bernie Riedel | A | NC #3 Sec. | Pamela Dean | P |
| NC #2 Chair | Rick Grossman | P | NC #4 Chair | Ed Abele | A |
| NC #2 V.C. | Kimberly Drewes | P | NC #4 V.C. | Pete Stong | P |
| NC #2 Sec. | Kimmy Tharpe | A | NC #4 Sec. | Ron Knepper | A |

2. Approval of Minutes

A motion was made by Kimberly Drewes and seconded by Pete Stong to approve the June 7, 2016 minutes as presented. The motion passed unanimously.

3. Public Statements/Comments

Nacho Lopez, Chair of the Simi Valley Days Committee, congratulated the Neighborhood Councils on the success of their first entry in the Simi Valley Days Parade and expressed his desire that they will participate in future parades.

4. New Business

a. Selection of a Nominee for Possible Appointment to the Community Development Block Grant Advisory Committee

By consensus of the Joint Chairs, Howard Glober of Neighborhood Council #1 was elected the representative to the Community Development Block Grant Advisory Committee.

5. Informational Presentation

a. Review of Effective Meeting Procedures

Emily Habib provided an overview about effective procedures for running a meeting with the Executive Board Officers and discussion about the procedures followed.

6. Neighborhood Council Coordinator's Report

Ms. Habib commended Kimberly Drewes for her request to agendaize a discussion of ideas to improve the Simi Valley Library and her role as the Neighborhood Council #2 representative to the Library's Strategic Planning Committee.

7. Individual Neighborhood Council Updates

Different Executive Board Officers had comments on how staff could make the meetings more efficient, such as putting the names and titles of presenters on the agenda, and having presenters bring copies of their PowerPoint presentations.

Some Officers also stated that the review of the Neighborhood Council Program and Bylaws at the September meetings would have been easier if staff had given them suggested revisions to work from. Ms. Habib mentioned that the memo for the Discussion and Input on Possible Revisions to the Neighborhood Council Program provided discussion areas to start with and that staff was seeking feedback and recommendations about the program to create recommendations for City Council review. She reminded the Officers that staffs' responsibilities are to only facilitate meetings and discussions.

8. Adjournment: Tuesday, November 1, 2016, 7:30 p.m.

By consensus of the members, the meeting was adjourned at 8:25 p.m.